

# Study Buddy Policy

**PURPOSE:** Kirana Colleges is dedicated to delivering high-quality education, ensuring our students are prepared for the workforce and capable of addressing skill shortages in key Australian industries. This policy outlines the principles and procedures of Kirana’s “Study Buddy” program.

**SCOPE:** This policy details Kirana Colleges' approach and commitment to all staff, students, and their referrals.

## Principles:

- **Addressing Skill Shortages** - Kirana Colleges is committed to contributing skilled graduates to key Australian industries.
- **Encouraging Peer-Based Collaborative Learning:** Kirana Colleges promotes peer-based collaborative learning, providing students with many opportunities to excel in their studies.

## Procedure:

1. The currently enrolled student (Referrer) will have the ability to refer a friend, family member, colleague, and the likes (Referred) to Kirana Colleges. The referrer must ensure they have the referral’s consent prior to submitting the referral form to Kirana Colleges.
2. The referred, will receive contact from the Course and Careers Advisor (CCA) that enrolled the referrer (where possible) via phone, SMS, or email.
3. The referred should confirm with the CCA how they heard about Kirana Colleges from the referral.
4. After 6 weeks, providing all parties have remained enrolled, paid their deposit and are up to date with all payments in line with their payment plan, the referrer will meet the criteria to receive the \$100 Gift Card which will be sent within 4 weeks by email.

## Terms and Conditions:

1. The Kirana Colleges “Study Buddy” (‘Promotion’) is available to eligible students of a Kirana Colleges Registered Training Organisation. (RTO)
2. Subject to these terms and conditions, eligible students (Referrer) will receive a \$100 gift card or a substitute in accordance with clause 3.b (‘Gift’) if they make Eligible Referrals (as described at clause 9) to Kirana Colleges. There is no limit to how many referrals a student can provide.
3. Kirana Colleges: a) reserves the right to suspend or discontinue this Promotion at its discretion, and any decision on the Promotion is at the sole discretion of Kirana Colleges; and b) may in its sole discretion, substitute the Gift with a gift of a similar value and/or specification.

4. Following the confirmation of both the referrer and referred individual's enrolment and their participation of 6 weeks into the course that they have enrolled in, provided all deposits and relevant payments have been made, the referral student will be eligible for the afore mentioned gift to be sent within 4 weeks.

5. The Gift is not exchangeable for cash, credit, or any other gift.

**Eligibility for promotion:**

6. To be eligible for this Promotion, you must be either currently enrolled as a student or a graduate of Kirana Colleges.

7. In order to participate in the Promotion, existing students must visit either the following [page](#), or complete the [nomination form](#) and fill in the contact details of their friend's unique email address, contact number, first name and last name or provide such referral details to an CCA.

Note that Kirana Colleges staff will contact your nominated referral to discuss their study options with Kirana Colleges.

8. By clicking on the 'Submit' button from the referral page or nomination form, the referrer will have agreed to these terms and Conditions.

**Eligible referrals:**

9. For the referred friend to qualify as an Eligible Referral of the Promotion, the referred friend must:

- a) not be an existing student of Kirana Colleges;
- b) must be an Australian citizen, permanent resident, or hold an eligible visa in Australia
- c) Be over 17 years of age
- d) must mention your name during the phone application process as a result of your referral
- e) Enrol in any online Kirana Colleges courses; and
- f) actively participate in the course for 6 weeks after the commencement date and be up to date with deposit and payment plan.

10. Kirana Colleges accepts no responsibility for any referrals not received for any reason. Eligible Referrals will be deemed to be accepted at the time of receipt by Kirana Colleges and not at the time of transmission.

Kirana Colleges is not responsible for lost, late or misdirected referrals. Kirana Colleges is not responsible for technical difficulties with the referral mechanism and does not guarantee that it will always be available.

**Conditions of promotion:**

11. This Promotion may not be entered into or used in conjunction with any other promotion.

12. Kirana Colleges collects personal information to or as a result of conducting the Promotion and may, for this purpose, disclose such information to third parties, including, but not limited to, prize suppliers and as required, to Australian regulatory authorities. Entry is conditional on providing this information. Kirana Colleges may, for an indefinite period unless otherwise advised, use the information for promotional, marketing and publicity purposes including sending electronic messages or telephoning the student for referrals. All entries become the property of Kirana Colleges.

13. Upon completion of this Promotion, Kirana Colleges reserves the right to use your contact information and your referrals contact information to communicate subsequent promotions or offers made by Kirana Colleges. You will have the right to unsubscribe to these communications.

14. Students warrant that the individuals they intend to refer for the Promotion meet the Eligible Referral criteria outlined in clause 9 and that submitted referrals would normally consent to receive such messages.

15. Kirana Colleges reserves the right, at any time, to verify the validity of referrals and applications (including a referrer's or applicant's identity, age and place of residence) and to disqualify any referrer or applicant who submits a claim or entry that is not in accordance with these terms and conditions or who tampers with the claim or entry process.

16. Failure by Kirana Colleges to enforce any of its rights at any stage does not constitute a waiver of those rights.

17. Except for any liability that cannot be excluded by law, Kirana Colleges (including its officers, employees, and agents) excludes all:

a) Statutory liability;

b) Representations, conditions, and warranties implied by custom, the general law or statute; and

c) Liability for negligence, any personal injury and any loss or damage whether direct, indirect, special or consequential (including economic loss, loss of revenue, loss of opportunity, loss of goodwill), arising in any way out of the Promotion, including, but not limited to:

i) any entry or referral that is late, lost, altered, damaged or misdirected (whether or not after their receipt by Kirana Colleges) due to any reason beyond the reasonable control of Kirana Colleges;

ii) any variation in the Gift value to that stated in these terms and conditions;

iii) any tax liability incurred by a winner, claimant, or entrant; or

iv) use of the Gift in accordance with these terms and conditions.